





MEMBER BENEFITS and SERVICES

# **PRODUCTION (Prepress, Pressroom, Bindery)**

- Prepress / Print Production Services
- ☐ Technical & Production Seminars / Webinars / Workshops
- ☐ Industry Manufacturer Resources
- Color Management
- Lean Workplace Practices
- Waste/Spoilage Tracking
- Quality & Process Control
- Guidelines for Best Business Practices
- ☐ Remote & Onsite Consulting / Training
- ☐ Technical Conferences & Workshops
- Plant Audit / Plant Layout
- ☐ Educational & Training Videos, Curriculum
- Continuous Improvement Resources
- Digital Printing Resources
- Costing & BHR
- Waste Paper Recycling Program
- Production Inkjet Resources

### **HUMAN RESOURCES**

- Payroll, Time and Attendance Service
- ☐ Labor Rules: Federal & State
- Background Verification & Drug Testing
- ☐ Job Descriptions / Sample Employee Manual/Policies
- ☐ Pre-Employment / Post Employment Tools & Resources
- ☐ HR Toolkit for Small Employers
- Job Applicant Assessment / Evaluations
- ☐ Guidelines: Incentive, Bonus and Recognition Plans
- □ Labor & EEO Compliance Tools
- ☐ Affirmative Action Plans (AAP)
- Employment Forms / Posters
- Immigration Related
- Performance Appraisal Forms
- Wage & Benefits Survey Report
- ☐ HR Support
- Virtual Peer Groups / Peer-to-Peer Networking
- ☐ HR Updates (State Specific & Federal)

### **SALES & MARKETING / CUSTOMER SERVICE**

- ☐ PrintAccess Online Buyers Guide (Member Listing)
- □ Sales Training and Certifications
- ☐ Customer Education Tools & Resources
- □ Sales Compensation Study / Reports
- Sales Management Training
- Sample Sales Compensation Plans
- ☐ Printing Sales Contracts & Agreements
- □ Non-Compete / Non-Disclosure Agreements

## **REGULATORY**

- On-Site Safety Training
- OSHA Compliance / Certifications
- ☐ EPA/State Air Quality Compliance
- ☐ Hazardous Communication / Waste / Shop Towels

#### **GROUP BUYING PROGRAMS**

- Payroll, Time & Attendance Services
- □ Sales Vault Training/Learning Center
- □ PICB Credit & Collection Services
- ☐ Card Connect, Inc. (discount CC processing fees / card acceptance)
- ☐ ASI Advertising Specialty Institute (member vendor program)
- Local Shipping Program (group buying program)
- ☐ Independent Printers Alliance (IPA) (paper buying program)
- ☐ Fork Lift Training / Service / Parts / Rental
- ☐ Local Recycling Program Waste Paper Rebate

#### **GOVERNMENT AFFAIRS**

- □ Lobbying at State and Federal Level
- Industry Advocacy and Important Updates
- □ Regulatory Compliance

# FINANCE / ESTIMATING / ECONOMICS

- Credit Collection & Reporting Services
- ☐ Financial & Economic Reports / Surveys
- ☐ Comprehensive Business Valuation
- ☐ Performance Assessment & Profit Plan
- Economic Trend and Forecast Reports

## **SERVICES THAT COVER ALL DEPARTMENTS**

- Publications: PMA Member Update
- ☐ Publications: quoins2pixels (Biweekly Publication)
- □ Workeplace Best Practices
- Webinars / Seminars / Consulting / Training
- □ Telephone Support Hotline

## **TOP MANAGEMENT**

- Wage & Benefits Survey Report
- Printing Industry Performance & Insights Studies
- Continuous Improvement Resources
- Management Tools & Resources

## **INSURANCE / INVESTMENT** (Business & Personal Lines)

- ☐ Health / Dental / Life / Disability / Business Insurance
- Workers' Compensation Program
- ☐ Printers 401K® Program (designed exclusively for printer members)